

AOC COURT

REPORTING

SERVICES

Quick Reference Guide

1. Court Reporter Statutes/Rules

a. T.C.A. §40-14-301 through §40-14-316

b. TN Rules of Crim. Proc.

c. TN Rules of App. Proc. 24

2. Official Reporters

Official reporters are full-time employees who receive State benefits, are paid a salary and a fee for producing transcripts, and may work for 1 or more judges.

3. Auxiliary/Per Diem Reporters

Auxiliary/per diem reporters are contractors who substitute for official reporters or who may work in a district as the primary reporter for a judge who does not have an official reporter.

4. Qualifications to Become Reporter

Effective July 1, 2010, any person practicing as court reporter is required to be licensed.

5. Supervisor of Reporters

The hiring/presiding judge is the direct supervisor for official reporters. (T.C.A. §40-14-310) Auxiliary reporters have a more direct relationship with the AOC. However, auxiliary reporters are to communicate all concerns to the judge immediately.

6. Transcript Orders in Indigent Criminal Cases

According to Appellate Rule 24 (b), "Within 15 days after filing the notice of appeal, the appellant in a criminal action shall order from the reporter a transcript of such parts of

the evidence or proceedings not already on file as the appellant deems necessary." T.C.A. §40-14-312 states that "if the defendant prays and is granted an appeal, and is determined by the trial judge to be without sufficient funds to pay for the preparation of the transcript of the proceedings, the trial judge shall direct the court reporter to furnish the defendant a complete transcript of the proceedings..."

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provided to the district attorney
general.

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7. Compensation

Official reporters are paid a salary and transcript fee. Auxiliary reporters are paid according to the rates reflected in the contract.

Court Reporter Fund:

This fund is used to pay for the costs of the majority of indigent criminal transcript costs and official court reporter salaries and per diem costs. Reporters should use AOC-created form to request payment.

Indigent Defense Fund:

This fund is used to pay for other indigent criminal and civil costs pursuant to Supreme Court Rule 13. Prior approval is required for most cases.

8. Transcript Preparation

In indigent criminal cases the AOC is authorized to pay for 1 original and 1 copy (included as a set). The AOC is unauthorized to pay for a transcript

9. Code of Professional Ethics

The AOC has adopted standards from the National Court Reporters Association (NCRA)
{www.ncra.online.org}

The newly formed Tennessee Board of Court Reporting will develop ethical standards for Tennessee court reporters which the reporters must comply with.

These standards should be developed sometime in 2010.

10. Contact Information

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